

***Moataz Almadawy***

Egyptian, Married  
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***Objective***

Seeking a management position with an organization where I can utilize my skills and experience to improve operations, increase profitability, and enhance growth.

***Professional Background***

Smart Products Services Planner <i>United Electronics Company [extra stores]</i>	2014 to Present <i>Riyadh</i>
IT services team leader <i>Aljameaa Co.</i>	2010 to 2014 <i>Ranyah, Makkah</i>
CEO & Founder <i>D3mi for web solutions.</i>	2007 to 2010 <i>Mansoura, DK</i>
Web Developer <i>Mazaya4Host</i>	2006 to 2007
Web Developer <i>Ya3arb for web solutions</i>	2003 to 2004
PC Technician <i>Express net</i>	2001 to 2003 <i>Mansoura, DK</i>

***Education***

Graduated in Industrial relations, C <i>Academy of specialized studies</i>	2005 <i>Mansoura</i>
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***Certifications***

- Project Management, Sponsored by University of California.
- Entrepreneurship, Sponsored by Massachusetts Institute of Technology.
- Introduction in Entrepreneurship, Sponsored by The American University in Cairo.
- English language for Business, Sponsored by HULT international business school.
- Communication Skills, Sponsored by Middle East Logistics Institute for Training.
- PHP and MySQL Programming, Sponsored by YAT Training Center.

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### ***Training***

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- Analyzing and Visualizing Data with Excel, Ongoing
- SIM (Store Inventory Management System) eXtra Academy
- Siebel CRM System, eXtra Academy
- Customer FIRST, eXtra Academy
- Soft Skills, ITEShare.

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### ***Skills Summary***

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- Work well with others under sometimes busy or stressful situations.
- Skilled in negotiations and people management.
- Proven history of developing operations and increasing profitability.
- Self-motivated and able to work with little direction.
- Take responsibility for my actions and solution oriented.
- Understand many different points of view and have excellent problem solving skills.
- Reliably follow rules, policies and procedures.
- Can determine priorities and handle more than one task at a time.
- Able to express ideas in a clear and concise manner verbally and in writing.
- Manage time effectively to meet deadlines.
- Planning, budgeting, goal setting, or scheduling.
- Evaluating performance, programs, processes, or events.
- Demonstrate leadership ability and able to motivate others to accomplish goals.